

LCGT Collaboration Meeting

Meeting	Objective	Attendees	Frequency	Language	Remarks	Planned dates
Executive committee meeting	Decision on political & technical items	Executive committee members	1/week	Japanese		
Executive committee + support group meeting	Exchange of information between executive committee and support group	Executive committee members + Support group	1/week	Japanese		
f2f meeting	Sharing information among international LCGT members	All LCGT members	2/year	English		2/4-5, 8/3-5
International Collaboration Meeting	Sharing information among international LCGT members	All LCGT members	2/year	English		5/9(3:00pm-), 11/7(3:00pm-)
Domestic collaboration meeting	Sharing information among international LCGT members	All domestic LCGT members	4/year	Japanese	Presentation materials are to be in English	3/7, 6/13, 10/17, 12/12
Chief meeting	Sharing information among LCGT subsystems	Leaders of subsystems	1/week	Japanese	Any LCGT members can attend and say something	